

Full-Day Summer Day Camp

Hours: 7:45 AM-5:30 PM – Upon receiving approval of application, this becomes your invoice for Summer Care – no other invoice will be issued or sent to you.

Please email this application to the Club as part of your application package
 *NOTE: Please submit one application per child.

Summer Day Camp Application for:

Armstrong Club – 3015 Wood Ave, Armstrong
Email: vernon@bgco.ca

New Member
Existing Member - Acct #: _____

Child's Grade in June 2023: _____

PARENT/GUARDIAN INFORMATION:

First Name: _____ **Last Name:** _____
Phone: _____ **Email Address:** _____
Street Address: _____ **City** _____ **Postal Code** _____

CHILD INFORMATION:

First Name: _____ **Last Name:** _____

JULY 2023 Add an 'X' to select week(s)	Week 1 July 4-7 160.00	Week 2 July 10-14 \$200.00	Week 3 July 17-21 \$200.00	Week 4 July 24-28 \$200.00	Week 5 July 31-Aug 4 \$200.00
AUGUST 2023 Add an 'X' to select week(s)		Week 1 Aug 8-11 \$160.00	Week 2 Aug 14-18 \$200.00	Week 3 Aug 21-25 \$200.00	Week 4 Aug 28-Sept 1 \$200.00

Financial (Admin Use Only)

Membership \$10.00 _____ July: _____ days X \$40.00 = \$ _____ Aug.: _____ days X 40.00 = \$ _____

INITIALS

I AM AUTHORIZING THE FOLLOWING (NON-REFUNDABLE):

MEMBERS: I UNDERSTAND FEES WILL BE PROCESSED EITHER TO MY CREDIT CARD OR DEBITED TO MY BANK ACCOUNT BY THE BILLING DEPARTMENT AS A PRE-AUTHORIZED PAYMENT AS FOLLOWS:

- FOR JULY REGISTRATIONS RECEIVED PRIOR TO JUNE 19th, FEES PROCESSED ON JUNE 23rd.
- FOR JULY REGISTRATIONS RECEIVED AFTER JUNE 19th, FEES PROCESSED **ON THE IMMEDIATE FRIDAY** FOLLOWING CONFIRMATION OF REG'N.
- FOR AUGUST REGISTRATIONS RECEIVED PRIOR TO JULY 19th, FEES PROCESSED ON JULY 25TH.
- FOR AUGUST REGISTRATIONS RECEIVED AFTER JULY 19th, FEES PROCESSED **ON THE IMMEDIATE FRIDAY** FOLLOWING CONFIRMATION OF REG'N.

AFFORDABLE CHILD CARE BENEFIT:

MY APPROVED MINISTRY-ISSUED BENEFIT PLAN WITH SUMMER CARE IS ATTACHED TO THIS REGISTRATION AND WILL BE APPLIED PRIOR TO PAYMENT.

I UNDERSTAND IF MY APPROVED MINISTRY-ISSUED BENEFIT PLAN IS NOT ATTACHED TO THIS REGISTRATION THAT I AM RESPONSIBLE TO PAY THE FULL

Parent Signature: _____ **Date:** (MM/DD/YYYY) _____

For Billing Use Only							SFDA: May 2023		
Spreadsheet:		Invoice:		Payment:		ACCB:		CCFR:	



Membership Information - Checklist

We are so excited that you want to become a member of BGC Okanagan! Please see the information below for details of what is included in a BGCO membership and for requirements to become a member.

What does it mean to have a BGC Okanagan membership?

Memberships to BGC Okanagan are \$10 per year, per child, and membership means that you and your child will have access to all of our many programs and services that we offer across the Okanagan valley both in person and virtually!

How do I become a member?

Becoming a member is easy! Please see below for all you need to know about becoming a member.

All new and renewing program applications and registrations must be accompanied by the following:

- Child Member Information Form** – this can be found on our website or may be attached directly to a program application or registration form. All of our forms are electronic and all fields must be completed prior to submission.
- A digital photo of your child** – this is used to identify the member, so we ask that photos are taken from the shoulders up with no obstructions of the face/head. Important: Please ensure to include your child's first and last name in the photo file name and in the subject line of your email submission. If you have more than one child, please submit separate photos for each child.
- Child's immunizations** – indicated on page 3 of the Child Member Information Form. If your child is immunized, records must be included in your email submission.
- BGC Okanagan Payment Form** – all payments for programs and membership fees are processed using pre-authorized payment.
 - Recreation Program Payments** – pre-auth credit card only. Credit card information is not stored and therefore we require you to provide this form whenever you register your child for a new recreation program.
 - Licensed Program Payments (after school care, daycare, preschool, full day break programs)** – pre-auth credit card or pre-auth debit from your bank. Information is collected once for the term of your Service Agreement and is resubmitted when a new Service Agreement term occurs.
- Membership fee** – Pay or renew your child's \$10.00 annual membership fee. Fee will be charged according to the methods above.
- Your child's health care number (MSP)** – indicated on page 3 of the Child Member Information Form.
- An additional emergency contact** – indicated on page 2 of the Child Member Information Form. This should be a contact in addition to the child's parents/guardians.
- A family password** – indicated on page 1 of the Child Member Information Form. If reporting a child to be absent from program or if authorizing a pick-up person over the phone, then the family password is required to confirm identity.

If you are registering your child for licensed care (After school care, Daycare or Preschool), the following must also be included:

- **A completed Service Agreement** – outlines the terms of service for the licensed care programs.
- **Affordable Child Care Benefit (ACCB) approval** – ACCB is a government subsidy program that parents/guardians can apply for, which if approved, can be applied to licensed child care fees. For any questions pertaining to ACCB, please visit the Ministry website at:

<https://www2.gov.bc.ca/gov/content/family-social-supports/caring-for-young-children/child-care-funding/child-care-benefit/apply>

Reminder: Memberships must be renewed annually by completing and submitting all the information outlined above, along with paying the \$10 membership fee.

BGC Okanagan welcomes you!

CHILD MEMBER INFORMATION FORM

Office Use Only:	Membership Fee <input type="checkbox"/> Yes <input type="checkbox"/> No	Transportation Required: <input type="checkbox"/> Yes <input type="checkbox"/> No
Initial Program: _____	Start Date: _____	

Confidentiality: Any confidential information requested is for our records and for the funding our Organization receives. The answers you provide will be kept completely confidential. Your cooperation in providing this information is both appreciated and necessary.

Club Name: _____

Member Information:

Last Name: _____ **First Name:** _____ **Middle Name:** _____

Preferred Names: _____ **Date of Birth (month/day/year):** ____/____/____

Height (inches): _____ **Weight (lbs)** _____ **Hair Colour:** _____ **Eye Colour:** _____

Gender: Male Female Transgender Other

I have included a Photo or Digital Image*? Yes ***Digital photo of child must accompany this registration form.**

Family Password*: _____

**Note: To arrange alternate pick-up the parent/guardian must confirm their family password over the phone to ensure the designated individual is contacting the club to make alternate arrangements.*

Primary Contact: (Parent or Legal Guardian)

Last Name: _____ **First Name:** _____

Mailing Address: _____ **City:** _____

Province _____ **Postal Code:** _____ **Email Address:** _____

Home Phone#: _____ **Work Phone #:** _____ **Mobile Phone:** _____

Place of Employment: _____

Please check best number to reach the person: Home Phone Work Phone Mobile Phone

Authorized Pickup? Yes No

Relationship to member: (Please check all that apply)

- Lives With Father Mother Shared Custody Step-parent
 Foster Parent Guardian Sibling Grandparent Social Worker
 Other: _____

Is there a Custody Order in involved? Yes No (If yes, custody order must be attached.)

2nd Contact: (Parent or Legal Guardian)

Last Name: _____ First Name: _____

Mailing Address: _____ City: _____

Province _____ Postal Code: _____ Email Address: _____

Home Phone#: _____ Work Phone #: _____ Mobile Phone: _____

Place of Employment: _____

Please check best number to reach the person: Home Phone Work Phone Mobile PhoneAuthorized Pickup? Yes No**Relationship to member: (Please check all that apply)**

- Lives With Father Mother Shared Custody Step-parent
 Foster Parent Guardian Sibling Grandparent Social Worker
 Other: _____

Is there a Custody Order in involved? Yes No (If yes, custody order MUST be attached.)**Additional Emergency Contact: (*At least one emergency contact cannot be a parent or legal guardian)**

Last Name : _____ First Name: _____

Home Phone#: _____ Work Phone #: _____ Mobile Phone: _____

Please check best number to reach the person: Home Phone Work Phone Mobile PhoneRelationship to Member: _____ Authorized Pickup? Yes No**Additional Contact: (Other than parent or legal guardian)**

Last Name : _____ First Name: _____

Home Phone#: _____ Work Phone #: _____ Mobile Phone: _____

Please check best number to reach the person: Home Phone Work Phone Mobile PhoneRelationship to Member: _____ Authorized Pickup? Yes No

Primary Language Spoken: _____ Other Languages spoken: _____

Are you a new Canadian? Yes No Ethnic Origin: _____

Indigenous People (Please note names/bands/nation): _____

Name of Child's School: _____ Grade: _____

Physician's Name: _____ Clinic: _____ Phone: _____

Health Care Card # (MANDATORY): _____ Province: _____

Are there any special instructions respecting the child's diet, medication, participation in a program or activities, or other matter relevant to the child's care? _____

Does the member have an illness or medical disability? Yes No

If yes, please list the medically diagnosed condition (Care Plan required): _____

Is additional support required? (Care Plan may be required) Yes No

Does your child have any allergies we need to be aware of? Yes No

If yes, please describe: _____

Immunization Status (MANDATORY): Complete Incomplete* Not Immunized*

If "Complete", is a copy of the records attached to membership? Yes No

**NOTE: If the child's immunization records are incomplete, or if child is not immunized, in the event of a disease outbreak, the Ministry of Health may require child to remain absent from Okanagan Boys and Girls Clubs' programs.*

Swimming ability: Strong Swimmer Capable Swimmer Weak Swimmer Non Swimmer

Alerts: Please note anything else we should be aware of while your child is attending our programs

Date of alert (mm/dd/yyyy): _____ / _____ / _____

Alert Type: Allergy

- Medication (*please list all current medications along with the prescribing physician below*)
- Birthmarks or distinguishing marks
- Notable (*example: Physical Marks /Scars, Fears, Concerns*)

Alert Description: _____

Authorization, Consents, and Waivers (*Please sign or initial in each applicable area*)

_____ **Video, Photographs and Social Media**

There may be times when television, newspapers, or other photographers will want to take individual or group pictures of our members taking part in activities. This would most often be done to promote Boys and Girls Clubs and our programs through but not limited to print material, media and social media. Should you not want your child to be involved in such coverage please address this in writing to the Program Coordinator or Program Supervisor.

_____ **Parent/guardian/member authorizes member to participate in surveys for program evaluation.**

_____ **Medical Emergency**

In case of accident or illness, I authorize the caregiver to administer first aid and/or to be taken to the nearest emergency centre by the Boys and Girls Club Staff when I cannot be contacted. I consent for my child to receive medical treatment. I consent that in the event of a severe illness/injury the means of transportation may be by ambulance at a cost to myself.

_____ **Parent/guardian gives consent for member to take part in out-trips.**

_____ **Parent/guardian gives permission for member to have in/out privileges, including walking home alone.**
(*Applicable to Recreation Programs Only—Please note that an additional letter may be requested*)

_____ **Impairment**

Should it appear to staff that a parent/caregiver is impaired the staff will offer to call a relative or friend to pick up the parent/ caregiver and child. If this is not acceptable they will offer to call a cab. Should the parent / caregiver insist on driving the staff will call the RCMP. A call will also be made to the Ministry for Children & Families to inform them of the risk to the child.

_____ **Suspected Child Abuse**

The Child, Family and Community Service Act states that all children in the Province of B.C. “are entitled to be protected from abuse, neglect and harm or threat of harm”. The act also states that any “person who has reason to believe that a child needs protection must promptly report the matter”. I understand that Boys and Girls Club employees will adhere to the Act.

_____Emergency Procedure in the event of evacuation

In the event of an emergency that required evacuation of the Centre or the neighborhood, I am aware that my child would be at the designated location stated in the Parent Handbook given to me as a part of my registration package.

_____Late Pick-ups

If staff is unable to contact myself or emergency contact 45 minutes after program ending, I understand that the Ministry for Children & Families will be called.

_____Discipline Policy

The Okanagan Boys and Girls Club expectations of our members are: Respect yourself, Respect others and Respect our environment, equipment, Clubs and grounds. In the event a child is acting in an inappropriate manner, staff and volunteers will firstly observe the behaviour, and then set clear limits and appropriate specific consequences for the child. Continued inappropriate behaviour will be discussed with parents, with the expectation that staff and parents will work together to resolve the behaviour. While staff support and encourage appropriate behaviour, should the behaviour continue to be disruptive or harmful, we may ask that the child be removed from the program for a period of time or permanently.

_____Parent/Guardian, and/or member is aware that member information is shared across the organization.

_____Parent/Guardian Consent

I hereby, acknowledge that I am aware of the risks involved in and arising out of participation in activities offered. I therefore waive, release, forgo against the Boys and Girls Club, its members, organizers, sponsors, officers, supervisors, directors, employees, agents, workmen and any person(s) participating or assisting in the carrying out of the activities of the organization. I hereby agree to hold and save harmless the Boys and Girls Club for any claims, demands, suits, actions and/or causes of actions resulting from, or resulting out of, or occasioned by my child's participation in any or all of the activities of the Boys and Girls Club.

_____Parent Handbook

I/We have received and read the Policies and Procedures of the Okanagan Boys and Girls Clubs as outlined in the Parent Hand Book issued to me upon registration with the Okanagan Boys and Girls Clubs.

How did you hear about us? _____

Name of Parent/Legal Guardian (please print): _____

Parent /Legal Guardian Signature: _____

Date of Signature: _____

Office Use Only— End Date (Date on which child stops attending): _____