



Early Childhood Educator Assistant

Date Posted: February 27, 2023

Competition Number: 195-22/23

Location: Kelowna, BC (Martin Avenue Club)

We can provide:

- Flexibility, Variety and Stability
- Paid Professional Development and Re-certification
- Annual Professional Development Day, Leadership Programs and Training
- Fun, Safe, Inclusive and Positive Culture
- Cost shared benefit plan
- Child Care discount and spaces
- Paid sick time and paid vacation time
- Part of a dynamic team with 250 employees throughout the Okanagan
- Community of Practice

Key Duties and Responsibilities:

- Assist in the development and implementation of programs and activities that are consistent with agency core values and core programming areas.
- Ensure that programs developed, engage members, address healthy positive child development and provides members with a sense of belonging.
- Provide a nurturing, fun and safe environment for children
- Establish positive relationships and open communication with parents/guardians
- Ensure that specific goals of the children and program are met

Qualifications:

- Early Childhood Assistant Certification
- Current First Aid Certificate or willingness to obtain
- Successful completion of Agency screening process, including a criminal record check

This position is open to all applicants

This position requires Union membership

Hours: 25 hours a week; Monday to Friday, 11:30am-4:30pm, option for extra on call hours

Temporary position until December 1, 2023, with possibility of becoming permanent

Rate of Pay: \$20.00 per hour plus cost shared benefits, paid vacation and sick time

Closing Date: Open until filled

Application Process:

Please apply in writing with a cover letter and resume to:

E-mail: jobs@bgco.ca

As an equal opportunity employer, BGC Okanagan is committed to the prioritization of equitable and inclusive employment practices. Our goal is to be representative of the communities we serve, and we encourage applications from communities which are structurally marginalized based on race, disability, age, sex, religion, sexual orientation, nationality, social or ethnic origin, gender identity and/or expression. If any candidate needs any accessibility support throughout the hiring process, we will accommodate such requests when made. You will only be considered for a position with BGC Okanagan if you're legally entitled to work in Canada. Eligible applicants include: Canadian citizens, permanent residents and refugees in Canada with legal status.

We appreciate and thank all applicants for their interest, however only short-listed candidates will be contacted.