



## Early Childhood Educator Assistant

**Date Posted:** January 20, 2023

**Competition Number:** 172-22/23

**Locations:** Kelowna, BC (Martin Avenue Daycare)

BGC Okanagan is hiring an **Early Childhood Educator Assistant** to join our Early Years team at our Martin Avenue Daycare. If you are interested in a position that makes an Impact, please reach out and join our team of Valued and Respected Educators.

### We can provide:

- Flexibility, Variety and Stability
- Paid Professional Development and Re-certification
- Annual Professional Development Day and Leadership Programs and Training
- Fun, Safe, Inclusive and Positive Culture
- Cost shared benefit plan
- Child Care discount
- Paid sick time and paid vacation time
- Part of a dynamic team with 250 employees throughout the Okanagan
- Community of Practice

### Key Duties and Responsibilities:

- Assist in the development and implementation of programs and activities that are consistent with agency core values and core programming areas.
- Ensure that programs developed, engage members, address healthy positive child development and provides members with a sense of belonging.
- Provide a nurturing, fun and safe environment for children
- Establish positive relationships and open communication with parents/guardians
- Ensure that specific goals of the children and program are met

### Qualifications:

- Early Childhood Assistant Certification
- Current First Aid and Food Safe Certificate or willingness to obtain
- Successful completion of Agency screening process, including a criminal record check

This position is open to all applicants

This position requires Union membership

**Hours:** 20 hours per week, preferred schedule is Monday, 8 hours/day and Tuesday to Friday, 3 hours/day

**Rate of Pay:** \$17.20 per hour plus cost shared benefits, paid vacation and sick time

**Closing Date:** Open until filled

### Application Process:

Please apply in writing with a cover letter and resume to:

E-mail: [jobs@bgco.ca](mailto:jobs@bgco.ca)

*As an equal opportunity employer, BGC Okanagan is committed to the prioritization of equitable and inclusive employment practices. Our goal is to be representative of the communities we serve, and we encourage applications from communities which are structurally marginalized based on race, disability, age, sex, religion, sexual orientation, nationality, social or ethnic origin, gender identity and/or expression. If any candidate needs any accessibility support throughout the hiring process, we will accommodate such requests when made. You will only be considered for a position with BGC Okanagan if you're legally entitled to work in Canada. Eligible applicants include: Canadian citizens, permanent residents and refugees in Canada with legal status. We appreciate and thank all applicants for their interest, however only short-listed candidates will be contacted.*