



## Restorative Justice Worker

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**Date Posted:** November 10, 2022

**Competition Number:** 146-22/23

**Location:** Kelowna, BC (Downtown Youth Centre)

Youth Restorative Justice Program provides the opportunity for youth, aged 12-24 years, who have committed a crime or were involved in a conflict to repair the harm caused to the community and to mend any relationships that may have been affected. This is a temporary role, until March 31, 2023 with possible extension.

### We can provide:

- Many opportunities for professional development
- Fun, positive work environment

### Key Duties and Responsibilities:

- Conduct intake interviews via phone, computer or face to face with youth, guardians, and victims
- Obtain background information from & explain process to participants
- Identify potential barriers for the participants and collaborate with the Program Coordinator and volunteers to address them
- Provide support and resources for youth, guardians, and victims
- Meet with youth one on one to provide support during the agreement phase.
- Liaise with volunteers & schedule conferences
- Participate in opening, maintaining and closing paper & electronic files for each case
- Enter data for each file re: Conference, feedback forms, volunteer hours, Agreement completion & file closure
- Work with Program Coordinator to distribute copies of Agreements & Final Reports to conference participants, referral agency or RCMP
- Follow non-disclosure procedures and confidentiality for all files
- Make recommendations for improvements based on experience garnered through management of specific cases
- Attend volunteer meetings and training, BGCO staff meetings and Advisory Committee meetings when possible

### Qualifications:

- Diploma in a related human/social services field or equivalent education & experience
- Good working knowledge of community programs & resources
- Previous training & experience with Restorative Justice an asset
- Experience in Peace Circles and asset
- Successful completion of Agency screening process, including criminal record check

**Hours:** 35 hours per week, may require some evenings and weekends

**Rate of Pay:** \$17.92 per hour

**Closing Date:** Open until filled

### Application Process:

Please apply in writing with a cover letter and resume to:

E-mail: [jobs@bgco.ca](mailto:jobs@bgco.ca)

*As an equal opportunity employer, BGC Okanagan is committed to the prioritization of equitable and inclusive employment practices. Our goal is to be representative of the communities we serve, and we encourage applications from communities which are structurally marginalized based on race, disability, age, sex, religion, sexual orientation, nationality, social or ethnic origin, gender identity and/or expression. If any candidate needs any accessibility support throughout the hiring process, we will accommodate such requests when made. You will only be considered for a position with BGC Okanagan if you're legally entitled to work in Canada. Eligible applicants include: Canadian citizens, permanent residents and refugees in Canada with legal status.*

*We appreciate and thank all applicants for their interest, however only short-listed candidates will be contacted*