



## Activity Leaders, School Aged Child Care

**Date Posted:** October 5, 2022

**Competition Number:** 129-22/23

**Locations:** Kelowna & West Kelowna, BC

- Hudson Road Elementary
- Anne McClymont Elementary
- AS Matheson Elementary
- Rutland Club
- Martin Avenue Club

### We can provide:

- 40% Child Care discount
- Opportunities for paid professional development such as;
  - Responsible Adult, Class 4 Driver's License, First Aid & Food Safe
- Professional Development Days
- Fun, Safe, Inclusive and Positive Culture
- Cost shared benefit plan
- Paid sick time and vacation time

### Key Duties and Responsibilities:

- Engages in and encourages member participation in programming activities.
- Provides high quality club experiences to members.
- Provide direct supervision of members, and ensures their health, safety, and wellness.
- Creates a safe and engaging environment in which the members can interact.
- Builds relationships with the children, youth, and families within their designated programs.
- Follows Agency Policies and Procedures, Program Operating Standards, WCB standards, Community Care Licensing Regulations, Risk Management requirements and general safety standards.

### Qualifications:

- Successful completion of a course or a combination of courses of at least 20 hours duration which include child development, guidance, health and safety or nutrition
- Valid First Aid Certificate and Food Safe an asset
- Class 4 drivers license or willingness to obtain
- Must be at least 19 years of age due to Provincial Licensing requirements
- Successful completion of Agency screening process, including criminal record check

**Hours:** 4-20 hours a week during the school year, extended hours over school breaks

**Rate of Pay:** \$16.50 per hour plus cost shared benefits if in a permanent role of 20 hours or more a week

**Closing Date:** Open until filled

### Application Process:

Please apply in writing with a cover letter and resume to:

E-mail: [jobs@bgco.ca](mailto:jobs@bgco.ca), please note which location you are interested in.

*As an equal opportunity employer, BGC Okanagan is committed to the prioritization of equitable and inclusive employment practices. Our goal is to be representative of the communities we serve, and we encourage applications from communities which are structurally marginalized based on race, disability, age, sex, religion, sexual orientation, nationality, social or ethnic origin, gender identity and/or expression. If any candidate needs any accessibility support throughout the hiring process, we will accommodate such requests when made. You will only be considered for a position with BGC Okanagan if you're legally entitled to work in Canada. Eligible applicants include: Canadian citizens, permanent residents and refugees in Canada with legal status.*

*We appreciate and thank all applicants for their interest, however only short-listed candidates will be contacted.*