



## Child and Youth Healthy Activities Program Coordinator

**Date Posted:** May 12, 2022

**Competition Number:** 025-22/23

**Location:** Vernon, BC

The Child and Youth Healthy Activities Coordinator is in partnership with OKIB and is responsible for organizing and promoting fun recreational activities for OKIB youth that focuses on their physical, cultural, artistic, social, and life-skills development. The Child and Youth Healthy Activities Coordinator will respond to the needs and interests of OKIB youth and work collaboratively with a wide range of OKIB departments and outside agencies. This position is a 1 year term.

**We can provide:**

- Opportunities for paid professional development
- Fun, Safe, Inclusive and Positive Culture
- Cost shared benefit plan, vacation and sick time
- 15% child care discount

**Key Duties and Responsibilities:**

- Ensure that the Agency's Mission, Vision and Core Values are incorporated into everyday practice.
- Coordinates programs that contain cultural, artistic, health/wellness, recreational, nutritional and social components and supervises participants during organized activities
- Plans and instructs a variety of activities and engages participants in fun, recreational and life-long learning objectives
- Creates a monthly calendar highlighting activities offered each month
- Develops and maintains professional and supportive relationships with children and youth, their families and other significant figures in the child/youth's life
- Refers families and youth to counseling services and other support programs
- Develops strategies to support youth in managing their behaviour, to ensure a friendly and supportive atmosphere in all activities
- Maintains program statistics, completes written reports and completes program evaluations
- Ensure Agency's Policies and Procedures, licensing requirements, operating standards, WCB standards, risk management requirements and general facility safety standards are met and followed.

**Qualifications:**

- Two years post-secondary education in child/youth related services and/or recreation programming or comparable experience
- An equivalent combination of education and experience may be considered
- Two years' experience in child/youth related services
- Experience working with youth programs
- Experience working with First Nations communities
- Current First Aid/CPR certificate or willing to obtain
- Valid BC Driver's licence, minimum Class 5, and reliable vehicle

**Hours:** 37.5 hours per week (flexibility to work evenings and weekends)

**Wage:** \$20.68 - \$22.61 per hour and includes cost-shared benefits

**Closing Date:** May 20, 2022

**Please send resume and cover letter to:**

E-mail: [jobs@bgco.ca](mailto:jobs@bgco.ca)

*As an equal opportunity employer, BGC Okanagan is committed to the prioritization of equitable and inclusive employment practices. Our goal is to be representative of the communities we serve, and we encourage applications from communities which are structurally marginalized based on race, disability, age, sex, religion, sexual orientation, nationality, social or ethnic origin, gender identity and/or expression. If any candidate needs any accessibility support throughout the hiring process, we will accommodate such requests when made. We appreciate and thank all applicants for their interest, however only short-listed candidates will be contacted.*