



Childcare Worker (Program Area Leader)

Date: May 16, 2022

Competition Number: 026-22/23

Location: Summerland, BC

Our Vision

All children and youth discover and achieve their dream and grow up to be healthy, successful and active participants in society

Our Mission

To provide a safe, supportive place where children and youth can experience new opportunities, overcome barriers, build positive relationships and develop confidence and skills for life.

We can provide you:

- Opportunities for paid professional development such as;
 - Responsible Adult, Class 4 Drivers License, First Aid & Food Safe
- Professional Development Days
- Fun, Safe, Inclusive and Positive Culture
- Cost shared benefit plan
- 15% child care discount
- Paid sick time and vacation time
- Part of a large team with 250 employees throughout the Okanagan

Key Duties and Responsibilities:

- Plans and implements activities for the School Aged Child Care program.
- Oversees the day-to-day operation of the program by ensuring that the facilities and equipment are in place, program guidelines and policies are adhered to, and program standards and licensing requirements are met.
- Provides high quality club experiences to members.
- Provide direct supervision of members, staff, volunteers and ensures their health, safety, and wellness.
- Monitors and authorizes program expenditures and maintains financial records in accordance to established procedures. Provides input to the Manager in the preparation of the program budget.

Qualifications:

- A diploma, certificate and/or relevant experience working with children in recreation, education or other social services.
- Current First Aid certificate and Food Safe or willingness to obtain
- Successful completion of Agency screening including a Criminal Record Check
- Class 4 driver's license or willingness to obtain within three months
- Must be at least 19 years of age as per Provincial Licensing Regulations

This position is open to all applicants and requires Union membership

Hours: 25 hours per week: Monday to Friday from 1:00pm to 6:00pm

Rate of Pay: \$16.93-18.55 per hour plus cost shared benefits, vacation and sick time

Closing Date: May 23, 2022

Please send resume and cover letter to:

E-mail: jobs@bgco.ca

As an equal opportunity employer, BGC Okanagan is committed to the prioritization of equitable and inclusive employment practices. Our goal is to be representative of the communities we serve, and we encourage applications from communities which are structurally marginalized based on race, disability, age, sex, religion, sexual orientation, nationality, social or ethnic origin, gender identity and/or expression. If any candidate needs any accessibility support throughout the hiring process, we will accommodate such requests when made. You will only be considered for a position with BGC Okanagan if you're legally entitled to work in Canada. Eligible applicants include: Canadian citizens, permanent residents and refugees in Canada with legal status. We appreciate and thank all applicants for their interest, however only short-listed candidates will be contacted