



Activity Leader

Date Posted: May 16, 2022

Competition Number: 131-22/23

Location: Armstrong, BC

BGC Okanagan is seeking applications for the position of Activity Leader at the Armstrong Club in our School Aged Child Care Program.

We can provide:

- Many opportunities for professional development
- Fun, positive work environment
- Benefit plan
- Child Care Discount

Key Duties and Responsibilities:

- Engages in and encourages member participation in programming activities.
- Provides high quality club experiences to members.
- Provide direct supervision of members, and ensures their health, safety, and wellness.
- Creates a safe and engaging environment in which the members can interact.
- Ensures that equipment and the facility are clean, well-maintained, and safe at all times.
- Builds relationships with the children, youth, and families within their designated programs.
- Assists Program staff with developing activities.
- Prepares nutritious snacks and meals for members.
- Provides group and/or individual behaviour management and support.
- Follows Agency Policies and Procedures, Program Operating Standards, WCB standards, Community Care Licensing Regulations, Risk Management requirements and general safety standards.

Qualifications:

- Successful completion of a course or a combination of courses of at least 20 hours duration which include child development, guidance, health and safety or nutrition
- Valid First Aid Certificate and Food Safe an asset
- Class 4 drivers license or willingness to obtain
- Must be at least 19 years of age due to Provincial Licensing requirements
- Successful completion of Agency screening process, including criminal record check

Hours: 25 hours per week: Monday to Friday, 1:00pm-6:00pm, full time hours July and August.

Rate of Pay: \$15.60 per hour plus cost shared benefits

Closing Date: Open until filled

Application Process:

Please apply in writing with a cover letter and resume to:

E-mail: jobs@bgco.ca

As an equal opportunity employer, BGC Okanagan is committed to the prioritization of equitable and inclusive employment practices. Our goal is to be representative of the communities we serve, and we encourage applications from communities which are structurally marginalized based on race, disability, age, sex, religion, sexual orientation, nationality, social or ethnic origin, gender identity and/or expression. If any candidate needs any accessibility support throughout the hiring process, we will accommodate such requests when made. You will only be considered for a position with BGC Okanagan if you're legally entitled to work in Canada. Eligible applicants include: Canadian citizens, permanent residents and refugees in Canada with legal status.

We appreciate and thank all applicants for their interest, however only short-listed candidates will be contacted.