



Recreation Program Area Leader

Date: February 4, 2022

Competition: 197-21/22

Location: Lake Country, BC

BGC Okanagan is hiring a qualified individual to join our Recreation Team in facilitating in-person recreation experiences in physical, social, intellectual and creative pursuits for children and youth. We are seeking a dynamic individual who is passionate about Recreation and its many forms, this could include, Creative Arts, Science Technology and Engineering, Sport and Healthy Living, Leadership, Growth and Empowerment.

We can provide you:

- Opportunities for paid professional development and training such as;
 - Responsible Adult, Class 4 Drivers License, First Aid, Food Safe and Leadership programs
- Cost shared benefit plan, child care discount, vacation and sick time
- Fun, Safe, Inclusive and Positive Culture
- Part of a large dynamic team with 250 employees throughout the Okanagan

Key Duties and Responsibilities

- Create and deliver impactful recreation programs for kids primarily aged 6-12 years. These activities will range from sports, cooking, adventure trips and much more!
- Duties will include development of recreation programs, creating marketing and promotional materials, and implementing strategies to increase participation.
- Engages in and encourages member participation in programming activities.
- Provides high quality club experiences to members.
- Provide direct supervision of members, and ensures their health, safety, and wellness.
- Creates a safe and engaging environment in which the members can interact.
- Ensures that equipment and the facility are clean, well-maintained, and safe at all times.
- Builds relationships with the children, youth, and families within their designated programs. Establishes open communication with parents/caregivers.
- Uses Club vans to pick up members from school and transport to various sites.
- Provides group and/or individual behaviour management and support.
- Follows Agency Policies and Procedures, Program Operating Standards, WCB standards, Community Care Licensing Regulations, Risk Management requirements and general safety standards.

Qualifications:

- A diploma, certificate and/or relevant experience working with children in recreation, education or other social services.
- **Class 4 Drivers License or willingness to obtain within three months**
- First Aid and Food Safe Certificate or willingness to obtain
- Successful completion of Agency Screening Process, including a criminal record check

This position is open to all applicants and requires Union membership

Hours: 20 hours per week, shifts scheduled between 3:00pm-8:00pm and Saturdays

Rate of Pay: \$16.19 per hours plus cost shared benefits, vacation and sick time.

Closing Date: Open until filled

Application Process:

Please apply in writing with a cover letter and resume to:

E-mail: jobs@bgco.ca

As an equal opportunity employer, BGC Okanagan is committed to the prioritization of equitable and inclusive employment practices. Our goal is to be representative of the communities we serve, and we encourage applications from communities which are structurally marginalized based on race, disability, age, sex, religion, sexual orientation, nationality, social or ethnic origin, gender identity and/or expression. If any candidate needs any accessibility support throughout the hiring process, we will accommodate such requests when made.

We appreciate and thank all applicants for their interest, however only short-listed candidates will be contacted.