



Activity Leaders-Recreation

Date: February 4, 2022

Competition Number: 195-21/22

Location: Kelowna, BC (Martin Avenue Club & Rutland Club)

BGC Okanagan is hiring qualified individuals to join our Recreation Team to assist with the delivery recreation programs to participants aged 6-12. You will work with a Recreation Instructor to help develop and implement impactful programs to our members.

We can provide:

- Many opportunities for professional development
- Fun, positive work environment
- Opportunities for paid professional development such as;
 - Responsible Adult, Class 4 Drivers License, First Aid & Food Safe
- Part of a large dynamic team with 250 employees throughout the Okanagan

Key Duties and Responsibilities:

- Assists the Recreation Instructor in delivering impactful recreation programs for kids primarily aged 6-12 years old
- Engages in and encourages member participation in programming activities.
- Provides high quality club experiences to members.
- Provide direct supervision of members, and ensures their health, safety, and wellness.
- Creates a safe and engaging environment in which the members can interact.
- Ensures that equipment and the facility are clean, well-maintained, and safe at all times.
- Builds relationships with the children, youth, and families within their designated programs. Establishes open communication with parents/caregivers.
- Uses Club vans to pick up members from school and transport to various sites.
- Provides group and/or individual behaviour management and support.
- Follows Agency Policies and Procedures, Program Operating Standards, WCB standards, Community Care Licensing Regulations, Risk Management requirements and general safety standards.

Qualifications:

- Successful completion of a course or a combination of courses of at least 20 hours duration which include child development, guidance, health and safety or nutrition
- Valid First Aid Certificate and Food Safe an asset
- Ability to travel to different clubs throughout the Kelowna area
- Class 4 Driver's license an asset or willingness to obtain
- Successful completion of Agency screening process, including criminal record check

Hours: 5-10 Hours per week, shifts scheduled between 3:00pm-8:00pm and Saturdays

Rate of Pay: \$15.60 per hour

Closing Date: Open until filled

Application Process:

Please apply in writing with a cover letter and resume to:

E-mail: jobs@bgco.ca

As an equal opportunity employer, BGC Okanagan is committed to the prioritization of equitable and inclusive employment practices. Our goal is to be representative of the communities we serve, and we encourage applications from communities which are structurally marginalized based on race, disability, age, sex, religion, sexual orientation, nationality, social or ethnic origin, gender identity and/or expression. If any candidate needs any accessibility support throughout the hiring process, we will accommodate such requests when made. *We appreciate and thank all applicants for their interest, however only short-listed candidates will be contacted.*