



Program Area Leader-Recreation

Date Posted: January 4, 2022

Competition Number: 181-21/22

Location: Lake Country, BC

The Program Area Leader is responsible for the development and implementation of the Recreation Program for Children and Youth ages 6 - 13 years. The Recreation Program includes; Physical Activity, Creative Arts, Leadership, Community Outings and Fun!!

We can provide:

- Opportunities for paid professional development such as;
 - Responsible Adult, Class 4 Driver's License, First Aid & Foodsafe
- Flexibility and Variety
- Paid Professional Development
- Fun, Safe and Inclusive Culture
- Cost shared benefit plan
- 15% child care discount
- Paid sick days and vacation time
- Part of a dynamic team with 250 employees throughout the Okanagan

Key Duties and Responsibilities:

- Oversees the day-to-day operation of the program by ensuring that the necessary facilities and equipment are in place, program guidelines and policies are adhered to, and program standards.
- Supervise and interact with children and youth in a positive and supportive manner to ensure a safe and supportive environment.
- Transporting participants in Agency Vans to various sites for recreational purposes.
- Establish open communication with parent's/care givers.
- Plans and implements activities and special events for a program.
- Promotes public awareness of and support for the program by performing duties such as producing promotional materials and attending community events.
- Maintains related records and statistics and produces reports as required.

Qualifications:

- A diploma, certificate and/or relevant experience working with children in recreation, education or other social services.
- Current First Aid certificate
- Class 4 Driver License or willingness to obtain within three months
- Successful completion of Agency screening including a Criminal Record Check

This position is open to all applicants

This position requires Union membership

Hours: 35 hours per week: Tuesday-Thursday 12:30-7:30, Friday 1:30-8:30 & Saturdays 9:00am-4:00pm

Hours may differ during school breaks

Rate of Pay: \$16.19 per hour plus benefits

Closing Date: January 16, 2022

Please send resume and cover letter to:

E-mail: jobs@bgco.ca

As an equal opportunity employer, BGC Okanagan is committed to the prioritization of equitable and inclusive employment practices. Our goal is to be representative of the communities we serve, and we encourage applications from communities which are structurally marginalized based on race, disability, age, sex, religion, sexual orientation, nationality, social or ethnic origin, gender identity and/or expression. If any candidate needs any accessibility support throughout the hiring process, we will accommodate such requests when made.

We appreciate and thank all applicants for their interest, however only short-listed candidates will be contacted.