



## Support Worker

**Date:** November 29, 2021

**Competition Number:** 167-21/22

**Locations:** Kelowna & West Kelowna, BC (Martin Club, Rutland Club, Webber Club)

BGC Okanagan is hiring a Support Worker to join our team in the Lifeskills Program for Youth with varying abilities. The Lifeskills Program moves around to our three Clubs in the Kelowna and West Kelowna area.

### We can provide:

- Many opportunities for professional development
- Fun, positive work environment
- Cost shared benefits
- We offer a 15% childcare discount

### Key Duties and Responsibilities:

- Works with Program Managers to ensure that programs are responsive to individual needs of members.
- Participates in individual short and long term goal planning and develops and implements quality programs with either modifications or adaptations based on participants needs.
- Promote integration with peers while providing necessary accommodations
- Develops relationships with members, parents/guardians and ensures effective communication with families.
- Provides group and/or individual behaviour management, support and develops care plans when necessary.
- Creates program activity calendar to be distributed to members and families
- Maintain documentation of participants including daily case notes, statistical, and program reports on ShareVision
- Ensures that accurate program and member records are maintained and that confidentiality is a priority.

### Qualifications:

- Diploma or Certificate and relevant experience working with children and youth with special needs or equivalent combination of education, training, and experience
- First Aid Certificate and Food Safe an asset or willingness to obtain
- Class 5 Driver's License and being able to obtain a class 4 as soon as possible
- Must be at least 19 years of age as per Provincial Licensing Regulations
- Successful completion of Agency screening process, including criminal record check

**Hours:** 28 hours a week; Tuesday to Friday, 2:00pm-6:00pm, additional 12 hours are flexible.

**Rate of Pay:** \$18.10 per hour plus benefits

**Closing Date:** Open until filled

### Application Process:

Please apply in writing with a cover letter and resume to:

Name: Shasta Scott, Human Resources Coordinator

E-mail: [jobs@bgco.ca](mailto:jobs@bgco.ca)

As an equal opportunity employer, BGC Okanagan is committed to the prioritization of equitable and inclusive employment practices. Our goal is to be representative of the communities we serve, and we encourage applications from communities which are structurally marginalized based on race, disability, age, sex, religion, sexual orientation, nationality, social or ethnic origin, gender identity and/or expression. If any candidate needs any accessibility support throughout the hiring process, we will accommodate such requests when made.

*We appreciate and thank all applicants for their interest, however only short-listed candidates will be contacted.*