



Restorative Justice Worker (Internal)

Date Posted: November 30, 2021

Competition Number: 165-21/22

Location: Kelowna, BC (Downtown Youth Centre)

Youth Restorative Justice Program provides the opportunity for youth, aged 12-24 years, who have committed a crime or were involved in a conflict to repair the harm caused to the community and to mend any relationships that may have been affected.

We can provide:

- Many opportunities for professional development
- Fun, positive work environment

Key Duties and Responsibilities:

- Conduct intake interviews via phone, computer or face to face with youth, guardians, and victims
- Obtain background information from & explain process to participants
- Identify potential barriers for the participants and collaborate with the Program Coordinator and volunteers to address them
- Provide support and resources for youth, guardians, and victims
- Meet with youth one on one to provide support during the agreement phase.
- Liaise with volunteers & schedule conferences
- Participate in opening, maintaining and closing paper & electronic files for each case
- Enter data for each file re: Conference, feedback forms, volunteer hours, Agreement completion & file closure
- Work with Program Coordinator to distribute copies of Agreements & Final Reports to conference participants, referral agency or RCMP
- Follow non-disclosure procedures and confidentiality for all files
- Make recommendations for improvements based on experience garnered through management of specific cases
- Attend volunteer meetings and training, BGCO staff meetings and Advisory Committee meetings when possible

Qualifications:

- Diploma in a related human/social services field or equivalent education & experience
- Good working knowledge of community programs & resources
- Previous training & experience with Restorative Justice an asset
- Successful completion of Agency screening process, including criminal record check

Hours: 14 hours per week, may require some evenings and weekends

Rate of Pay: \$17.57 per hour

Closing Date: December 7, 2021

Application Process:

Please apply in writing with a cover letter and resume to:

E-mail: jobs@bgco.ca

As an equal opportunity employer, BGC Okanagan is committed to the prioritization of equitable and inclusive employment practices. Our goal is to be representative of the communities we serve, and we encourage applications from communities which are structurally marginalized based on race, disability, age, sex, religion, sexual orientation, nationality, social or ethnic origin, gender identity and/or expression. If any candidate needs any accessibility support throughout the hiring process, we will accommodate such requests when made.

We appreciate and thank all applicants for their interest, however only short-listed candidates will be contacted.