



Program Coordinator – Restorative Justice

Date Posted: November 19, 2021

Competition Number: 163-21/22

Location: Kelowna, BC (Downtown Youth Centre)

Youth Restorative Justice Program provides the opportunity for youth, aged 12-24 years, who have committed a crime or were involved in a conflict to repair the harm caused to the community and to mend any relationships that may have been affected. **This is a temporary position until September 2022.**

We can provide:

- Many opportunities for professional development
- Fun, positive work environment
- Benefit Plan
- We offer a 15% child care discount

Key Duties and Responsibilities:

- Promote Restorative Justice as a regional movement
- Be knowledgeable about community resources, issues concerning teens at risk, and the criminal justice system
- Inform and receive input from the Central Okanagan Restorative Justice Advisory Committee
- Recruit, screen, train, monitor, evaluate, celebrate and dismiss program volunteers
- Maintain administrative records, databases and statistics confidentially; submitting reports in a timely manner to supervisor and funding partners including the RCMP
- Assist in obtaining funding including preparing grant applications, proposals and community presentations to various groups
- Supervise Case Worker, ensuring case worker receives and evaluates referrals for eligibility; monitors conferences, and assisting with case management work where needed.
- Evaluate the Central Okanagan Restorative Justice Program

Qualifications:

- Diploma in a related human / social service field.
- Two (2) years recent related experience, including supervisory or volunteer management experience, or an equivalent combination of education, training and experience.
- Successful completion of Agency screening process, including criminal record check

Hours: 35 hours per week: Monday to Friday (may require some evening and weekends)

Rate of Pay: \$23.49 per hour plus cost shared benefits

Closing Date: November 29, 2021

Application Process:

Please apply in writing with a cover letter and resume to:

E-mail: jobs@bgco.ca

As an equal opportunity employer, BGC Okanagan is committed to the prioritization of equitable and inclusive employment practices. Our goal is to be representative of the communities we serve, and we encourage applications from communities which are structurally marginalized based on race, disability, age, sex, religion, sexual orientation, nationality, social or ethnic origin, gender identity and/or expression. If any candidate needs any accessibility support throughout the hiring process, we will accommodate such requests when made.

We appreciate and thank all applicants for their interest, however only short-listed candidates will be contacted.