



Awake Residential Night Worker

Date Posted: November 30, 2021

Competition Number: 168-21/22

Location: Kelowna, BC (Emergency Youth Shelter)

We can provide:

- Many opportunities for professional development
- Fun, positive work environment
- Benefit package
- We offer a 15% child care discount

Key Duties and Responsibilities

- Monitors residents through the night and attends to any medical and behavioral needs that arise during the night.
- Follow through on direction regarding specific residents left by the day staff.
- Notifies staff of any major problems or emergencies. Responds to emergencies in accordance with established policies and procedures.
- Supports residents with their morning and evening routines at the beginning and end of the shift.
- Ensures that residents follow house rules. Monitors curfew regulations and reports to appropriate authorities.
- Monitors medications to residents in accordance with established policy.
- Ensures that logbooks and other documentation such as charts and incident reports are complete.
- Performs light housekeeping duties such as vacuuming, dusting, emptying garbage, cleaning and laundry. Performs minor building maintenance such as changing light bulbs. Reports maintenance needs to the supervisor.
- Secures the building by arming alarms and locking doors and windows.
- Prepares and assists residents in breakfast preparation.
- Performs other related duties as required.

Qualifications

- Grade 12 and/ or six (6) months recent related experience or an equivalent combination of education, training and experience
- Current First Aid Certificate and Food Safe or willingness to obtain
- Successful completion of Agency Screening Process including a criminal record check

This position is open to all applicants

This position requires membership in the BCGEU

Rate of Pay: \$19.66 per hour plus cost shared benefits

Hours: 70 hours every two weeks: Wednesday to Friday and every other Saturday, 11:00pm-7:00am

Closing Date: December 7, 2021

Please send resume and cover letter to

Name: Shasta Scott, Human Resources Coordinator

E-mail: jobs@bgco.ca

As an equal opportunity employer, BGC Okanagan is committed to the prioritization of equitable and inclusive employment practices. Our goal is to be representative of the communities we serve, and we encourage applications from communities which are structurally marginalized based on race, disability, age, sex, religion, sexual orientation, nationality, social or ethnic origin, gender identity and/or expression. If any candidate needs any accessibility support throughout the hiring process, we will accommodate such requests when made.

We appreciate and thank all applicants for their interest, however only short-listed candidates will be contacted.