



Parenting Support Assistant

Date Posted: June 8, 2021

Competition Number: 075-21/22

Location: Penticton, BC

We can provide:

- Many opportunities for professional development
- Fun, positive work environment

Key Duties and Responsibilities:

- Works with the Program Coordinator to implement activities, menus and facility arrangements.
- Works closely with volunteers and students who are assisting with the program.
- Consults with program staff as required.
- Provide child-minding services with young children whose parents are on site.
- Set up toys and materials; facilitate games and activities for the children.
- Assist with care and feeding to infants and small children.
- Assist with facility set up and clean up.
- Prepare food for the group participants.
- Assists with program activities for parents.
- Undertakes other related duties as required by the Program Coordinator.

Qualifications:

- Grade 12 Education and experience working with toddlers & preschool children and/or an equivalent combination of education, training and experience.
- Driver's License
- Food Safe and First Aid or willingness to obtain

This position is open to all applicants

This position requires Union membership

Hours: 12 hours per week, Tuesdays, Wednesdays & Thursdays

Rate of Pay: \$18.22 per hour

Closing Date: Open until filled

Please send resume and cover letter to:

Name: Shasta Scott, Human Resources Coordinator

E-mail: jobs@bgco.ca

BGC Okanagan is an equity employer and encourages applications from persons with disabilities, members of visible minorities, Indigenous people, people of all sexual orientations and genders, and others who may contribute to a diverse and inclusive staff team.

We appreciate and thank all applicants for their interest, however only short-listed candidates will be contacted.