



Boys & Girls Clubs of the Okanagan

Program Worker-Supported Child Care

Date Posted: May 7, 2021

Competition Number: 027-21/22

Location: Vernon, BC

We can provide:

- Many opportunities for professional development
- Fun, positive work environment

Key Duties and Responsibilities:

- Supports children and youth with varying abilities in the After School Care Program.
- Encourages and facilitates clients' participation in activities; provides guidance and instructions.
- Monitors and observes clients' behaviour. Report problems to the supervisor.
- Provides skill-building to clients such as life skills and social skills; models appropriate behaviour.
- Ensures the safety of clients. Responds to emergencies in accordance with established policies and guidelines.
- Participates in the development of individual activity plans.
- Accompanies and/or transports clients to activities.
- Administers medication as required in accordance with established guidelines, procedures and instructions.
- Maintains related records and statistics and produces reports as required.
- Maintains liaison with clients' families, other community service providers and professionals.
- Performs other related duties as required.

Qualifications:

- Certificate in a related human / social service field or recreation course and/ or six (6) months recent related experience or an equivalent combination of education, training and experience.
- First Aid or willingness to obtain
- Successful completion of Agency Screening Process, including a criminal record check

This position is open to all applicants.

This position requires union membership.

Hours: 15 hours per week: Monday to Friday, 2:00pm-5:00pm, possible increase in hours during school breaks

This is a temporary position based on funding

Rate of Pay: \$15.29 per hour

Closing Date: May 16, 2021

Please send resume and cover letter to:

Name: Shasta Scott, Human Resources Coordinator

E-mail: jobs@bgco.ca

Boys and Girls Clubs of the Okanagan is an equity employer and encourages applications from persons with disabilities, members of visible minorities, Indigenous people, people of all sexual orientations and genders, and others who may contribute to a diverse and inclusive staff team.

We appreciate and thank all applicants for their interest, however only short-listed candidates will be contacted.